**Carolinas Council for Affordable Housing**

**Proudly Presents**

**USDA-RD Training for Site Managers**

**November 15, 2018**

**SiMT Training Center**

**1951 Pisgah Road**

**Florence, SC 29501**

**Class Agenda**

8:30-9:30 a.m. Registration check in and Coffee Service

9:30 a.m.- 12:00 p.m. Training

12:00 p.m. – 1:00 p.m. Boxed Lunch with Beverage

1:00 p.m. – 2:30 p.m. Training Resumes

2:30 p.m. – 2:45 p.m. Beverage Break

2:45 p.m. – 4:00 p.m. Training Resumes

4:00 p.m. Training Certificates Presented

*You must be present to receive your training certificate.*

**Subject Matter will include:**

**USDA-RD 515 & Fair Housing Fundamentals for New Site Managers**

**or Experienced Site Managers • Open Q & A Session**

Registration Information and Registration Fees:

Registration fees include, food and beverage. Training material will be available online at [www.CCAHonline.com](http://www.CCAHonline.com)

CCAH Members: $30.00 per person. You may use your PTE Credits for this training. Please call or email the CCAH office for your PTE Credit Balance.

Non-Members: $40.00 per person

RD Personnel: $20.00 per person

Registration Deadline: All registrations must be received in the CCAH Office no later than **November 4, 2018**. Substitutions must be made by **November 8, 2018**. Cancellations are non-refundable.

Payments are due at the time of registration with company check or credit card.

If paying by credit card, please use the CCAH credit card authorization form and **FAX** along with the registrations to the CCAH Office.

**Contact Information: Phone: 919-529-4937 • FAX: 919-964-8076**

**Email:** **ccahboard@aol.com**

 **CCAH Office • 8705 Ormand Way • Wake Forest, NC 27587**

**CCAH web site:** [**www.ccahonline.com**](http://www.ccahonline.com)