**Carolinas Council for Affordable Housing**

**Annual Electronic Lease Purchase Form**

**For**

**CCAH Management Members Only!**

The annual purchase price for leases is calculated by the number of Affordable Housing Units each Management Company manages in the states of North and South Carolina. Please see the chart below.

CCAH is required by the NC Department of Revenue to collect sales tax on the sale of electronic leases. The sales tax is collected based on the tax rate for the state of North Carolina and the County in which the Management Company is located. Since the County tax rate is not the same in all 100 NC Counties, please check the listing below for the applicable sales tax for your county and add that amount to your purchase. CCAH is NOT required to collect South Carolina sales tax. If your Management Company is located in South Carolina do not include sales tax.

NC Sales Tax 7% in Alexander, Anson, Ashe, Buncombe, Cabarrus, Catawba, Cherokee, Cumberland, Davidson, Duplin, Edgecombe, Greene, Halifax, Harnett, Haywood, Hertford, Jackson, Lee, Martin, Montgomery, New Hanover, Onslow, Pitt, Randolph, Robeson, Rowan, Sampson, Surry and Wilkes Counties.

NC Sales Tax 7.50% in Durham and Orange Counties

NC Sales Tax 7.25% in Mecklenburg and Wake Counties.

All counties not listed above pay 6.75% Sales Tax.

**CCAH Members Annual Electronic Lease Fees**

|  |  |  |  |
| --- | --- | --- | --- |
| **Total Units** | **Annual Fee** | **Sales Tax** | **Total Enclosed** |
| **1-100 Units** | **$150.00** |  |  |
| **101-500 Units** | **$375.00** |  |  |
| **Over 500 Units** | **$850.00** |  |  |

Please complete the information below to purchase annual electronic leases.

**Company Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Name(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_County:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**City, State, Zip:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Fax:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(5/1/2018)